

# RECORD OF PROCEEDINGS

## CANAAN TOWNSHIP TRUSTEES OF MADISON COUNTY OHIO

### Meeting to Prepare 2009 Budget

Held: December 27, 2008 4:00 PM – 6:00 PM Page 1 of 2

The Canaan Township Trustees of Madison County met at the Canaan Twp. Bldg., 8055 US Highway 42 S., Plain City, Ohio 43064

In Attendance Trustees: Jim Meeker, Monroe Harbage, and Don Whitmer  
Fiscal Officer: Lisa Beachy

Chairman Whitmer opened the meeting.

#### Administrative:

The draft copies of the December 1, 2008 minutes had been mailed to the Trustees a few days earlier and will be presented for approval at the next regularly scheduled meeting.

Prepared December 2008 pay period payroll checks (including year end bonus for hourly workers), pending purchase orders and vendor checks were signed by the Trustees.

Resolution 2008-12-8 See Resolution Book

\*Misc Expenses paid since last meeting

Resolution 2008-12-11 See Resolution Book

\*General Fund Appropriations

#### Budget Receipts Evaluation:

Fiscal Officer Beachy reported that she received the "Estimated Property Tax Revenue" figures. The Trustees compared the past year's receipts with the Auditor's projections.

Resolution 2008-12-9 See Resolution Book

\*2009 1.5 Mill Estimated Property Tax Revenue

The 2009 UAN "Receipts Status Report" was discussed, past years figures compared and the following determination made. Meeker moved and Harbage seconded:

Resolution 2008-12-10 See Resolution Book

\*Year End 2009 Sources Available for Expenditure

#### Budget Appropriations Evaluation:

The Trustees reviewed the "12/27/08 UAN Appropriation Status Report" which lists line item appropriations with last year's budget, amounts encumbered and spent to date. Planned projects were discussed. Each line item budget figure was updated with the exception of hourly wage and benefits. Fiscal Officer Beachy will provide her estimates for these. She will then look at total planned appropriations in comparison to the estimated money available to spend in 2009. Adjustments may need to be made before she submits the "Certificate of Total Amount From all Sources" worksheet to the County Budget Commission to receive the 2009 permanent budget certificate.

#### Health Benefits:

Health benefits are offered to the new Board members as reflected in Resolution 2003-12-3 (12/22/2003) and its later life insurance update Resolution 2005-12-1 (12/31/2005). No group major medical plan has been set in place. Fiscal Officer Beachy reminded the Trustees that HB 458 has passed the Senate Ways & Means Committee. Fiscal Officer Beachy will keep the Trustees updated on this issue. Fiscal Officer Beachy suggested that the \$12,500 maximum reimbursement of premiums for major medical may need to be reconsidered in the future as the impact on the general fund would be considerable if all members utilized the full allowance.

#### Misc:

Meeker told the other Trustees that Jason Straley found a hole in the radiator of the IH truck that will need to be repaired. Straley took the truck to the Madison Co. garage for their opinion. They agreed that it needed to be repaired or replaced. It would need a new radiator and thermostat. Meeker suggested that the Township purchase the parts and have Straley handle the repairs. They all agreed. They also agreed to spend \$1,500.00 for these parts. Meeker moved and Harbage seconded. Roll Call; Whitmer yes, Harbage yes and Meeker yes

Harbage said that he will be talking with Stonehugger in March 2009 concerning the final phase of the cemetery restoration project. He said there will be some additional cement work on the Wilson tombstone. Harbage also mentioned that he will continue to look into the tile work and drainage issue at the cemetery.

Fiscal Officer Beachy showed the trustees the updated Rental Reservation Form that included the statement "If the rental fee is waived by Trustees and problems arise then the renter will incur a damage fee". All of the trustees agreed with the wording added by F.O. Beachy.

Fiscal Officer Beachy told the trustees that she has received the signed copy from the OHS to begin the Township's Record Retention project.

# RECORD OF PROCEEDINGS

CANAAN TOWNSHIP TRUSTEES OF MADISON COUNTY OHIO

## Meeting to Prepare 2009 Budget

Held: December 27, 2008 4:00 PM – 6:00 PM Page 2 of 2

Meetings in 2009 will continue to be held the first Monday of each month at 7:00 PM in the Township meeting room, unless otherwise posted. The organizational meeting, January 5, 2009 will be changed to 2:00 PM. Fiscal Officer Beachy will fax the change to the Madison Press and Madison Messenger.

Harbage moved that the meeting be adjourned and Meeker seconded. Roll Call; Whitmer yes, Harbage yes and Meeker yes

\_\_\_\_\_  
Fiscal Officer

Trustees \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_