

# RECORD OF PROCEEDINGS

## CANAAN TOWNSHIP TRUSTEES OF MADISON COUNTY OHIO

### 2011 REGULAR SCHEDULED SESSION

Held: February 7, 2011 7:00 PM – 8:45 PM

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The Canaan Township Trustees of Madison County met at the Canaan Twp. Bldg., 8055 US Highway 42 S., Plain City, Ohio 43064

In Attendance Trustees: Monroe Harbage, Jim Meeker & Mark Ishmael  
Fiscal Officer: Lisa Beachy  
Visitors: Jayne McLinn, George Roby

Draft copies of the January 6, 2011 regular meeting and January 24, 2011 special meeting minutes had been delivered to the Trustees in advance of the meeting. Meeker moved and Harbage seconded that the minutes be accepted as mailed. The file copy was signed by all members of the Board and made available to the visitors present for inspection. Roll Call; Ishmael yes, Harbage yes and Meeker yes

Fiscal Officer Beachy presented the January 31, 2011 “Richwood Bank Reconciliation and Fund Balances” report that the Trustees reviewed and approved with their signatures. Ishmael asked if there was a bank balance to cover the presented checks, to which Fiscal Officer Beachy responded “yes”. Purchase orders and checks were signed.

Administration: The Fiscal Officer’s “January 2011 Activities Report” was reviewed by the Trustees. (See attachment).

Fiscal Officer Beachy said that the Township has been approved for the AUP/Agreed Upon Procedures Audit which will save the Township over \$800 in the cost of the audit. Beachy presented the Trustees with the agreement from the Board of Elections for using the Meeting Room for the upcoming 2011 elections. The Trustees agreed that Beachy will be the contact for the Township.

The trustees approved with their signatures:

- Resolution 2011-2-1 See Resolution Book
  - \*Misc Expenses
- Resolution 2011-2-2 See Resolution Book
  - \*Tree trimming in Township
- Resolution 2011 2-3 See Resolution Book
  - \*4-H groups using Twp meeting room for 2011
- Resolution 2011-2-4 See Resolution Book
  - \*BOE use of Township Bldg for 2011 elections

Ishmael asked if Mrs. McLinn would like to address the board. Jayne McLinn is a township resident and an advisor for the FBLA club from Hilliard Bradley High School. She was wondering about who the Township uses for the ditch/road cleanup in the spring and if her group would be able to present a bid. Meeker & Harbage said that she needed to have a proof of insurance and that she was welcome to present a bid to the Township. She has about 34 members of which 20 are active. Ishmael asked if there were any restriction on days. The Trustees said that the work is usually performed on Sat. and done in one day but it could take 2. A dumpster is placed at the Township Bldg parking lot and we would rather not leave it there too long as it would be used for unauthorized purposes. Mrs. McLinn said she would get back to the Trustees.

The following items were discussed:

Health & Safety: Nothing to Report

Zoning: Nothing to Report

Fire: Meeker reported that the Fire Dept. has not signed a Union contract yet. The board is still discussing certain wording in the contract. The Dept is writing up specs on a new fire truck and a special fund is already set up. The Dept. received a grant for \$153,000.00 for a GPS system.

Roads: Ishmael said that the auger knob on the IH Truck broke. The Trustees decided that if the streets get slippery again that they will approve spreading grits on Surrey Lane, Glenview Drive and Colvin Dr. Limbs are down in the Township from the ice storm especially on Smith Calhoun Rd.  
Ishmael asked Harbage if he had obtained any truck bids. Harbage said that he has received none but had Jerry Audry from Ace Trucking come out and look at our current IH Truck. Ishmael mentioned to George Roby to be clearer when working on road equipment in the shop for better allocation for F.O. Beachy when completing the time worksheet.

Cemetery: Harbage was contacted by someone regarding an older Township Cemetery. He gave her a list of people buried and explained to her where it is located. It is overgrown but accessible. He also gave her the number for the geneology society.  
Eli Gingerich will be putting up the security cameras at the Cemetery when the weather gets warmer.  
Ishmael asked Harbage if he has spoken with Maranatha Church regarding their desire to purchase 20 lots. The Trustees agreed that we should not sell 20 lots at one time but only sell 1 at a time. Harbage will contact Maranatha Church and let them know.

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Cemetery(cont): Fiscal Officer Beachy presented the Trustees with a print out of the Cemetery Regulations that they discussed at the Special Meeting on Jan 24<sup>th</sup>. Ishmael and Harbage suggested making changes to the paperwork and Ishmael said to have any changes to Beachy by the Monday before next month's meeting. Harbage said that he will contact Pete Hammond regarding the Cemetery Deed.

Building: Ishmael said that the heat exchanger was replaced on the Twp furnace by West Jefferson Plbg & Heating. The part was under warranty but the Township paid for the labor. They had to come back out and clean the the drain plug. The mailbox was destroyed on 1/19/2011 @ 1:07am as seen on the DVR in the office. We found the green street number sign but no post and mailbox. Ishmael and Meeker were unable to identify the vehicle that ran over the mailbox after reviewing the DVR recording. The Canaan Township property corner post was also run over and will need to be fixed or replaced. The Trustees discussed making revisions to the Township Rental Reservation Form to better clarify the kind of gatherings the Township Meeting Room should be used for. They agreed that the building would not be rented for teenage parties or for religious services. Madison Co. Prosecuting Attorney Steve Pronai had stated previously, renting for religious groups to meet is OK but not to hold services. After further discussion, Fiscal Officer Beachy said that she will make the needed revisions and send a copy to Steve Pronai for review and a copy for the Trustees to review. Meeker suggested that a sign be posted to indicate meeting room capacity.

Misc: Nothing to Report

Ishmael moved that the meeting be adjourned and Harbage seconded. Roll Call; Ishmael yes, Harbage yes and Meeker yes

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Fiscal Officer

Trustees \_\_\_\_\_  
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