

RECORD OF PROCEEDINGS

CANAAN TOWNSHIP TRUSTEES OF MADISON COUNTY OHIO

SPECIAL WORKSESSION

Held: Jan 24, 2011 3:00-4:45 PM

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The Canaan Township Trustees of Madison County met at the Canaan Twp. Bldg.,
8055 US Highway 42 S., Plain City, Ohio 43064

In Attendance

Trustees:	Jim Meeker, Monroe Harbage, & Mark Ishmael
Fiscal Officer:	Lisa Beachy
Visitors:	Steve Pronai

Ishmael opened the meeting. The Jan 6th minutes will not be available until the next regularly scheduled meeting.

The purpose of the special meeting is to continue discussion on updating the Cemetery Regulations.

Steve Pronai attended our meeting to help with the development of a new Cemetery Regulations booklet for Canaan Township. He mailed out a reference to the Township at the end of 2010 for the Trustees to review. After discussing the suggestions, the Trustees agreed to use the sample sent to us by Mr. Pronai with a few changes. Fiscal Officer Beachy will contact Mr. Pronai's office to have a PDF file emailed to her so she can make needed changes for our Township use. Mr. Pronai stressed changing the policy purchasing of lots for the Township. He strongly suggested authorizing the re-claiming lots after 30-50 years of non-use. He also strongly suggested that when we sell a lot with 2-4 graves we find out who is going to be buried on those graves. The Township has been approached by Maranatha Church to purchase 20 lots for their members that are unable to afford a grave when they pass away. Mr. Pronai asked how many graves we have available and Harbage said approximately 150 graves. He said that is not really enough to sell graves in mass. Meeker said that he is against the purchase because of burying non-Twp residents in the Cemetery. Harbage said that they could purchase the lots at $\frac{3}{4}$ of the \$600 (diff between Twp \$400 & Non-Twp \$800) or Maranatha Church would pay the difference if the person is a Non-Twp resident. There would be no additional charge if it is a Twp resident. The other alternative for Maranatha would be to start their own Cemetery on their own property. This can be a problem to get zoning and the Township could ultimately be responsible for maintaining this new Cemetery. Harbage will talk with Maranatha Church.

Misc. items discussed were:

Mr. Pronai asked about the AT&T claim. Beachy gave Mr. Pronai a copy of the lasted letter she received via Certified Mail. Pronai has said that the Township should not be responsible for paying this bill. The Trustees said the phone box was already damaged and laying in the grass when the Township mowed the ditch. Mr. Pronai plans to do more research on this claim.

Ishmael asked Mr. Pronai about the Mahoney property in Amity. Mr. Pronai said that he has filed papers on the Mahoney property. They have pictures on file from 2004-2010 showing the condition of the property. At one time the property was more tidy. The Trustees would also like to check on the Sparks property across from the Mahoney property. It has a very old trailer with a tarp covering the roof and have had problems in the past with bees and racoons.

Ishmael said that he checked the Cemetery information online and it states that the older section of the Cemetery is still deeded to the Big Darby Church Trustees. Many of the past Trustees were also members of the Big Darby Church so it is unclear if this was ever deeded to Canaan Township properly. Mr. Pronai would check on this deed and if it is not done correctly, it will need to be changed to Canaan Township. Harbage said that approximately 6ft. of the new addition to the Big Darby Church sits in the Cemetery. Mr. Pronai said we would need to have it re-surveyed and have it changed. The Trustees need to check with Dave Hughes to see how much they need between the Church building and the Cemetery line. Harbage will check with Pete Hammond in regards to the deed for the Cemetery. Harbage expressed his desire to purchase additional land behind the parsonage for the expansion of the Cemetery from Earl Osborne who owns the adjoining property. Ishmael said that he will try to contact Mr. Osborne again.

Mr. Pronai asked about the Ron Winn property located at Rt. 42 & Price Hilliard Rd. He asked if the proper signage and cement barrier was in place at the property. There is suppose to be a right turn only sign at the Rt. 42 entrance/exit. The Trustees are not sure on the signage but there is no cement barrier on the Rt. 42 entrance/exit. Mr. Pronai said that Mr. Winn has not followed the Conditional Use permit and will check with Dave Hughes regarding this matter.

The Trusees said that Tim Suttert with First Energy was at the Madison Co. Trustees Assn meeting on Jan 10th to discuss the proposed savings for the Township. The information is being forwarded to Steve Pronai's office to be sent to the Townships. This will need to be discussed by the Townships and finalized by August in order for them to put an issue on the November ballot.

Mr. Pronai asked us about our Township Rentention Policy. Fiscal Officer Beachy said that we finalized our Policy in 2009 with the help of retired F.O. Phyllis Sparks. We turned in all necessary documents to the Historical Society and the Auditor's Office and had an open house for the public before destroying any property. F.O. Beachy said that she did not review the policy in 2010 but plans to update the Retention Policy handbook in 2011.

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Administration: Fiscal Officer Beachy reminded the Trutees that the 4-H groups will start using the Twp meeting room from Feb – June 2011. Harbage moved and Ishmael seconded to give the 4-H groups a key to use the Township Meeting room free of charge for their meetings throughout the year.

Roll Call: Ishmael yes, Harbage yes and Meeker yes.

Tim Kronk asked to use the Township meeting room for a card party on Sat., Feb 5th. The Trustees discussed updating our Meeting room rental policies. The original use for the Township Meeting room was suppose to be for meetings and not parties. However, the Trustees would prefer to handle this on a case by case basis but need to clarify the policies to have a better understanding. The Trustees said that Mr. Kronk can use the meeting room this time but we will need to clarify the policies at the Feb. meeting.

The Trustees also agreed to allow the Young Farmers group to use the Township Meeting room free of charge for 2011. Kelly Hicks also uses the meeting room 3-4 times per year for the DAR meetings free of charge for 2011.

Fiscal Officer Beachy said that Stanley Peterson with the PC Optimist Club called Sat., Jan 22nd to check on using the Township Meeting room on Thur., Jan. 27th from 7-9pm. I told Mr. Peterson that we typically need to know this rental information before our Twp meeting so the Trustees can discuss the rental but that we were having a special meeting on Mon, Jan 24th so I could ask the Trustees.

Fiscal Officer Beachy said that she has received the DOT Consortium from the Ohio Health Consortium and asked the Trustees if she should remove Ronnie Roberts from the list. Will he still be driving for the Township? The Trustees agreed to remove Ronnie Roberts from the list at this time as he has not shown any interested in driving for the Township.

Beachy said that she has received a call from Perry & Associates regarding the AUP or Agreed-Upon Procedures for our Township. We have been approved for a smaller audit which is more cost effective for the Township. Beachy is in the process of sending information to Perry & Associates regarding the audit for 2009-2010.

Beachy said that a draft copy of the minutes for the Jan. 6th meeting and the Jan 24th special meeting will be available on Jan 31st.

Harbage moved and Ishmael seconded that the meeting be adjourned. Roll Call: Ishmael yes, Harbage yes and Meeker yes.

Fiscal Officer

Trustees _____
