

RECORD OF PROCEEDINGS

CANAAN TOWNSHIP TRUSTEES OF MADISON COUNTY OHIO

2009 ORGANIZATIONAL SESSION

Held: January 5, 2009 2:15PM – 4:30PM Page 1 of 1

The Canaan Township Trustees of Madison County met at the Canaan Twp. Bldg., 8055 US Highway 42 S., Plain City, Ohio 43064

In Attendance Trustees: Monroe Harbage, Jim Meeker & Don Whitmer
Fiscal Officer: Phyllis Sparks
Visitors: Ron Winn, Bill Pizzino, Kirk McLinn

Fiscal Officer Beachy called the meeting to order requesting nominations for chairman. Meeker moved that Whitmer again take the chairman position. Harbage seconded, all voted yes. Other positions were filled by similar discussion and agreement. They are as follows:

Chairman	- Don Whitmer	Cemetery	- Monroe Harbage
V. Chairman	- Jim Meeker	Zoning Board Rep	- Don Whitmer
Fire Board Rep.	- Jim Meeker	Health Board Rep	- Jim Meeker
Alt. Fire Board	- Don Whitmer	Disaster Services	- Jim Meeker
Roads (mowing)	- Don Whitmer	Building	- Jim Meeker
Roads (snow)	- Jim Meeker		

Whitmer asked for any additions or corrections to the minutes of the December 1, 2008 regular meeting. Fiscal Officer Beachy read the December 27, 2008 special budget minutes since they were not mailed out ahead of time. Based on the receipt of draft copies mailed earlier and the oral presentation; Harbage moved and Meeker seconded the approval of the December 1, 2008 regular meeting and December 27, 2008 special budget minutes. Roll Call: Whitmer yes, Harbage yes, and Meeker yes.
The file copies were signed by all.

Chairman Whitmer addressed our guests and asked if they would like to express their business. Ron Winn said that he has come to this meeting to talk with the Trustees concerning any misunderstandings about his Route 42 & Price Hilliard Rd. property. Mr. Winn said that he has spoken with Madison Co. Prosecutor, Steve Pronai who suggested that he come talk with the Trustees. Mr. Winn hopes to come up with a compromise that will be beneficial to everyone. Mr. Bill Pizzino showed the Trustees his formal plans for the development showing the main entrance off of Price Hilliard and the secondary entrance off of Route 42. They have modified the plans to include a cement barrier with a right turn only out of the property on Route 42. The state requires an entrance to be at least 445 ft from an intersection and this entrance is 775 ft from the intersection. Trustee Meeker asked Mr. Winn about who owns the 3 acre property along Price Hilliard & US Hwy 42. Mr. Winn stated that he never sold that parcel and still has the deed to the parcel. The main concern for the Trustees is the safety of this project. Mr. Winn expressed his need for the Route 42 entrance and that his property will be good for this community. After further discussion, the Trustees said they have no issue with this plan as long as David Brand, Madison Co. Engineer also approves of Mr. Winn's plan. Mr. Winn and Mr. Pizzino thanked the Trustees and left the meeting.

Administration: The Fiscal Officer's "December 2008 Activities Report" was reviewed by the Trustees.
(See attachment).

The Trustees approved with their signatures:

- December 31, 2008 "Richwood Bank Reconciliation / Fund Balances" report
- new 2009 purchase orders and checks to cover non payroll obligations

Whitmer asked if there was money in the checking account to cover the bills presented; to which Beachy replied "yes".

2009-1-1 See Resolution Book

*Misc expenses

2009-1-5 See Resolution Book

*Madison Co. Township Assn. 2009 dues

Fiscal Officer Beachy stated that she had taken the required paperwork to London last week and received fax confirmation of the Permanent 2009 Budget Certificate. She advised the Trustees to keep an eye on the spending out of the General Fund. A spreadsheet was distributed to review the line item changes that she made to bring the Dec. 27th budget meeting planned 2009 appropriations in line with the expected 2009 receipts. There was no challenge to the adjustments. Harbage moved and Meeker seconded; Roll Call: Whitmer yes, Harbage yes, and Meeker yes.

2009-1-2 See Resolution Book

*2009 Permanent Official Certificate of Est Resources

2009-1-3 See Resolution Book

*2009 Township Payroll

Fiscal Officer Beachy reported that the BWC premium will be based on the 2008 total payroll of \$74,900.94 of which \$36,697.94 was hourly gross pay.

No changes were made to cemetery, OTARMA, equipment rental forms, janitorial contracts, or group dental and life insurance plans.

Changes were made to the meeting room rental agreement to add a line stating that "if a fee is waived by Trustees and problems arise then the renter will incur a damage fee."

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Administration (Cont.) Meeker and Harbage have provided validation as to their major medical premiums increases to their private Medicare B & D and Teachers' Retirement respectively. Whitmer also provided his 2009 insurance costs.

All plan to attend the OTA Winter Conference at the Hyatt Regency in Columbus, Feb. 5-7, 2009.

2009-1-4 See Resolution Book

*OTA Winter Conference

Health & Safety: Meeker reported that Dr. Alexander is the Chief Medical Examiner for Madison Co. and that Ms. Webb is the new Health commissioner.

Rt 42 Building: Fiscal Officer Beachy asked the Trustees if it would be OK to rent the Township Bldg. to Diane Miller Ryan June 6, 2009 for her sons graduation party. All of the Trustees agreed. Meeker also said that Wick Builders will come out to repair the roof when they get the supplies. It will probably be in the spring. Meeker said that Fred Yoder, with the Young Professionals (formerly Young Farmers) will be in contact with Fiscal Officer Beachy concerning meeting dates for the next 3 months.

Roads: Lucas Pike was fixed in front of Trustee Harbage's mailbox but not other needed locations on Lucas Pike. Meeker said he contacted Levin at the Madison Co. Engineer's office concerning a drive at 7629 PC Grgsvl Rd. There is no tile under the drive and when it rains it is flooding his phone box. Meeker reported that Kaufman Road gravel on top of road is gone.

Cemetery Harbage said that he had a burial. Mary Colwell was buried on December 30, 2008. It snowed heavily when the casket arrived and then 15 minutes later the sun was shining. Harbage said that Jason Straley stopped into the Cemetery and used the Bobcat to backfill the grave. Harbage said Eli got the Cemetery door installed and it looks good. He did a real good job.

Misc: Meeker said that Jason Straley and George Roby installed a new radiator and replaced a water filter in the IH Truck at the Township Bldg shop. He said that Straley did a great job completing this repair. Whitmer will take the old radiator to the junk yard for scrap.

The Trustees discussed adding a section in the Employee Handbook for paying the employee's a minimum 3hr if called in for an emergency. Harbage moved and Meeker seconded that we pay employees a 3hr minimum for emergency work for the interim until we have finalized a section for this in the Employee Personnel Policies Handbook. Roll Call: Whitmer yes, Harbage yes, and Meeker yes.

Fiscal Officer Beachy will write something up to review at the Feb. 2, 2009 meeting. Meeker offered his assistance with this matter.

Fiscal Officer Beachy reminded the Trustees that we need to finalize the recommendations from KLA Risk Management. Beachy gave the Trustees copies of the recommendations to review for the next meeting.

Harbage moved that the meeting be adjourned and Meeker seconded. Roll Call: Whitmer yes, Harbage yes and Meeker yes.

Fiscal Officer

Trustees _____
