

# RECORD OF PROCEEDINGS

## CANAAN TOWNSHIP TRUSTEES OF MADISON COUNTY OHIO

### 2009 REGULAR SCHEDULED SESSION

Held: October 5, 2009 1:00 PM –2:45 PM

Page 1 of 2

The Canaan Township Trustees of Madison County met at the Canaan Twp. Bldg., 8055 US Highway 42 S., Plain City, Ohio 43064

In Attendance Trustees: Don Whitmer, Monroe Harbage & Jim Meeker  
Fiscal Officer: Lisa Beachy  
Visitors: Mark Ishmael, George Roby

Draft copies of the September 9, 2009 minutes had been mailed to the Trustees in advance of the meeting. Fiscal Officer Beachy said she updated the minutes concerning the Historical Society meeting Sept. 2, 2009. Harbage moved and Meeker seconded that the minutes be accepted as amended. Roll Call; Whitmer yes, Harbage yes and Meeker yes. The file copy was signed by all members of the Board and made available to the visitors present for inspection.

Administration: The Fiscal Officer's "September 2009 Activities Report" was reviewed by the Trustees. (See attachment).

Fiscal Officer Beachy presented the September 2009 "Richwood Bank Reconciliation and Fund Balances" report that the Trustees reviewed and approved with their signatures. Whitmer asked if there was a bank balance to cover the presented checks, to which Fiscal Officer Beachy responded "yes". Purchase orders and checks were signed.

The trustees approved with their signatures:

- Resolution 2009-10-1 See Resolution Book
  - \*Misc Expenses
- Resolution 2009-10-2 See Resolution Book
  - \*Cost for guardrail on Smith Calhoun Rd.
- Resolution 2009-10-3 See Resolution Book
  - \*Cemetery drainage work
- Resolution 2009-10-4 See Resolution Book
  - \*IH Truck Hoist cylinder replacement

George Roby asked the trustees to check on installing a post for reference at a wet spot in the ditch by the Big Darby Baptist Church. Harbage said he will check with the church and with Darryl Miller.

The following items were discussed:

Health & Safety: Mary Ann Webb told Meeker that her office is cutting back on hours but not services yet.

Zoning: Only one issue this month. Township resident, William and Diann McMillan, want to build a pole barn only 10 ft from their property line. The trustees have no problem with this issue.

Fire: Meeker said that the Fire Dept has 2M in the bank but unsure if that will be enough through the end of the year. This week is Fire Prevention Week and Sunday 10/11/2009 they will have an open house. A record retention resolution was passed and listed the Board as the advisor. The audit is complete and they have declined to have a post audit report.

Roads: Whitmer said that he has heard that IH (International Harvester) is offering \$1.00/month with less than 250 hrs per year deal. We currently put 250-300 hrs per year on a tractor. The trustees agreed that they want to check with John Deere, IH, Ford and Kubota to compare these products equally. Meeker said that his concerns are for service and parts if we use a different product. The tractors we have right now have a 2 yr warranty that will expire in Feb 2010. Whitmer said that he just wants John Deere to understand that they are considering all of their options. Harbage said that he will check with Dick Green to see if Kubota has a state contract. The trustees all agreed to do some additional research and go look at the different tractors. Harbage said he likes to deal local when possible. We need to give our commitment to John Deere by November 1 in order to receive them in February. Meeker said that the guardrail project on Smith Calhoun Rd is suppose to be started this fall after they complete Amity Pike and Plain City Georgesville Rd. Harbage said that ODOT has a problem with the company that paved PC Georgesville south of Lucas Pike so they had to get another company to finish the project.

Cemetery: Harbage said that Eli had a problem with the last burial. They did not remove the dirt since it was too wet but plan to use the dirt to smooth out the area around the grave and on other graves that are low. They will take the tractor and dump truck over to the cemetery to work with the dirt and any excess dirt will be hauled to George Roby's property. Meeker and Eli tried to use the metal detector to locate the pin for the recent burial but it is hard to use. Harbage agreed that the new metal detector is not as nice as the old one. They used manual measurements to figure out where to place the grave. Meeker said that Mr. Haywood stopped by the cemetery and so Meeker had him look at the Vault to see if it was solid. Mr. Haywood said that it looks pretty solid and that the edging needs to be painted. Harbage said that he would check with Mr. Haywood to see if he would be interested in doing the work.

# RECORD OF PROCEEDINGS

CANAAN TOWNSHIP TRUSTEES OF MADISON COUNTY OHIO  
**2009 REGULAR SCHEDULED SESSION**

Held: October 5, 2009 1:00 PM –2:45 PM Page 2 of 2

Cemetery: Harbage said that he will talk to Eli about getting a Do Not Park sign for the Vault door.

Building: Meeker said that he contacted Mike Feeney to re-stripe the parking lot. The workers sealed the parking lot in September and covered the lines. Mr. Feeney said that he charges a minimum of \$150.00. The trustees agreed that they would like to add additional parking spaces and put a restricted parking area near the diesel fuel tank. Meeker moved and Harbage seconded to spend up to \$200.00 to re-stripe the parking lot and add additional parking spaces and put a restricted area 25-20ft across the front of the diesel fuel tank. Roll Call; Whitmer yes, Harbage yes and Meeker yes  
Meeker said that he had Stanley Steemer come out to the Township Building to give us an estimate on cleaning the carpet. Their estimate was for approximately \$281.00 to clean the carpet in meeting room and office and the rugs plus apply stain protection. Meeker said that Eli has a friend that will clean the carpet, rugs and office and will guarantee that he can remove the food stains. Harbage moved and Meeker seconded that we spend up to \$300.00 to clean the carpet in meeting room, office, rugs and apply stain protector before the November 3<sup>rd</sup> election day. Roll Call; Whitmer yes, Harbage yes and Meeker yes F. O. Beachy told Meeker that I would like a Certificate of Insurance from this person before he performs his duties.  
Harbage said that he has 2 issues that he would like to have addressed soon. First, he wondered when the step out will be finished by the new kitchenette door. Meeker said that is was not a priority for Eli during mowing season. Second, Harbage wondered if the plexi-glass in the meeting room could be fixed or replaced with other materials. It looks bad because it keeps bowing due to the humidity changes in the building. Harbage asked about the floodlight not working properly and Meeker said that he has had 3 electricians out to look at it and they cannot find out what is wrong with it. Harbage said he will contact Doug Peterman to look at the floodlight.

Misc: Reminder that next month's meeting time is at 1pm not 7pm in order to set up for the Election on Nov. 3<sup>rd</sup>.  
Whitmer and Meeker attended the Madison Co. Comprehensive Plan meeting October 1, 2009. Whitmer volunteered for the Steering Committee and would resign if necessary. Whitmer said that 3 representatives would like to come to one of our open meetings but before they do that he would like for the trustees to meet with them first to avoid any surprises in an open meeting. Meeker said it is very important to keep up on the information concerning the Comprehensive Plan. The next meeting will be Thursday Dec. 3<sup>rd</sup> at the Madison Co. Engineers Office. Whitmer welcomed Ishmael and Roby to attend this meeting.  
Harbage asked Fiscal Officer Beachy to send draft copies of the minutes to Mark Ishmael and George Roby.

Harbage moved that the meeting be adjourned and Meeker seconded. Roll Call; Whitmer yes, Harbage yes and Meeker yes

\_\_\_\_\_  
Fiscal Officer

Trustees \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_